

## UTILITIES SERVICE BOARD MEETING

June 27, 2005

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board Vice President Henke called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tim Henke, Sam Vaught, Dick Eherenman, Jeff Ehman, Rachel Tolen, John Whikehart, and ex-officio member Tom Micuda. Staff members present: Patrick Murphy, Mike Bengtson, John Langley, Jane Fleig, Mike Hicks, Steve Saulter, Tom Staley, Nancy Axsom, and Nathan Schulte. Also present: Mark Menefee representing Indiana University, and Margaret Fette representing The Libertarian Party of Indiana.

### MINUTES OF PREVIOUS MEETING:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JUNE 13, 2005, MEETING AS PRESENTED. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (SWAFFORD).

### CLAIMS:

After discussion and at the request of Board member Vaught, claim #0590815 to Energy Systems Group LLC in the amount of \$4,877.00 was pulled from the claims to be paid this period. The claim will be paid as soon as members of the Utilities Service Board receive requested information from both the Accounting Department and the City of Bloomington Legal Department.

Board member Vaught requested an update report on the payment of rental claims from the insurance company. Utilities Director Murphy stated that this was being handled by the Risk Management Department but that so far no rent payments have been received. All such payments have been made "out-of-pocket" by the Utilities Department.

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE AMENDED CLAIMS AS FOLLOWS:

CLAIMS 0590799 THROUGH 0590859 INCLUDING \$125,246.18 FROM THE WATER OPERATIONS & MAINTENANCE FUND AND \$39,552.06 FROM THE WATER CONSTRUCTION FUND FOR A TOTAL OF \$164,798.24 FROM THE WATER UTILITY; CLAIMS 0530496 THROUGH 0530545 INCLUDING \$145,622.62 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$145,622.62 FROM THE WASTEWATER UTILITY; AND CLAIMS 0570070 THROUGH 0570074 INCLUDING \$3,980.06 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$3,980.06 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED - \$314,400.92.

AUTO-PAY & TRANSFERS FOR THE MONTH OF MAY 2005:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE AUTO-PAY & TRANSFERS FOR THE MONTH OF MAY 2005 IN THE AMOUNT OF \$531,458.59. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (SWAFFORD).

MBNA CHARGE ACCOUNT PAYMENT – DATE ACCOUNT DUE – MAY 23, 2005:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE MBNA CHARGE ACCOUNT PAYMENT DATE ACCOUNT DUE MAY 23, 2005 IN THE AMOUNT OF \$3,961.71. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (SWAFFORD).

PETTY CASH FOR THE MONTH OF MAY 2005:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE PETTY CASH FOR THE MONTH OF MAY 2005 IN THE AMOUNT OF \$2,697.34. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (SWAFFORD).

SPECIAL CHECK RUN – SRF LOAN PAYMENTS:

WHIKEHART MOVED AND TOLEN SECONDED THE MOTION TO APPROVE THE SPECIAL CHECK RUN FOR SRF LOAN PAYMENTS DUE 7/1/05 IN THE AMOUNT OF \$590,334.34. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (SWAFFORD).

OLD BUSINESS:

Summer Sewer Average –

Patrick Murphy and Nancy Axsom presented Board members with new language proposed for Section 4.8 (Summer Wastewater Rates) of the Rules, Regulations, and Standards of Service. (A copy of the language is attached to the minutes.)

The proposed language reads as follows:

4.8 Summer Wastewater Rates. Residential user summer rates for billings issued during the months of July, August, September and October, which reflect Ending Readings taken during the months of June, July, August and September, shall be based upon the average metered water consumption for billings issued during the months of May and June, which reflect Ending Readings taken during the months of April and May, or actual usage, whichever is less.

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE PROPOSED LANGUAGE FOR SECTION 4.8 (SUMMER WASTEWATER RATES) OF THE RULES, REGULATIONS, AND STANDARDS OF SERVICE. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (SWAFFORD).

## NEW BUSINESS:

### Tim Henke –

Board Vice President Henke reported that he attended a meeting of the Monroe County Wastewater Treatment Task Force. The Task Force was formed to try to promote cooperation on getting wastewater needs met. Communications were not previously made with the Utilities Service Board. Margaret Fette will attend Utilities Service Board meetings as a representative of the Task Force. The Utilities Department will try to have a representative at all future meetings of the Task Force. Board members will be kept updated on the progress in this matter.

## SUBCOMMITTEE REPORTS:

### Administrative Subcommittee –

Board Secretary Whaley announced that a meeting of the Administrative Subcommittee has been scheduled for July 14, 2005, at 9:00 a.m. to review customer requests.

### Finance Subcommittee –

Utilities Director Murphy reported that a meeting of the Finance Subcommittee will need to be held before the next Board meeting to review the 2006 budget. It was suggested by Board Vice President Henke that this meeting would be an appropriate time to present the report on the rental payments by the insurance company. Subcommittee members will be notified when the meeting is scheduled.

## STAFF REPORTS:

### Patrick Murphy –

Utilities Director Murphy reported that the members of the CBU crews completed their part of the Kirkwood project within 4 weeks. Mr. Murphy commended members of the CBU crews for their excellent work.

## PETITIONS AND COMMUNICATIONS:

Board members were presented with copies of the Total Budget Overview for both April 2005 and May 2005. (A copy of each is attached to the minutes.)

## ADJOURNMENT:

The meeting was adjourned at 5:34 p.m.

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Tim J. Henke, Vice President